

CARROLL COUNTY BOARD MEETING

301 N. MAIN ST., MT. CARROLL, IL

SMALL COURTROOM

October 16, 2025, AT 9:30 A.M.

INVOCATION was given by County Board Member Susan Jacobs.

CALL TO ORDER – Chair Bickelhaupt called the Board meeting to order at 9:30 a.m.

PLEDGE OF ALLEGIANCE

ROLL CALL-Roll call shows Julie Bickelhaupt, William Iske, Susan Jacobs, Christopher Flikkema, David Soldat, and Melinda Appel. Ronald Preston, Kevin Barnes and Jason Beyers were absent.

PUBLIC COMMENTS-None

CONSENT AGENDA- Chair Bickelhaupt presented the consent agenda. Motion by Jacobs, seconded by Soldat to approve the consent agenda as presented. Roll call shows Iske, Jacobs, Bickelhaupt, Flikkema, Soldat and Appel all voting aye. Motion carried.

TABLED ITMES- None

DEPARTMENT REPORTS

Animal Control- ACO Lisa Larson was not present.

Assessor- Chief Assessor Annette Gruhn reported that the office is working on assessment data.

Circuit Clerk- Circuit Clerk Patty Hiher reported that she has applied for ADA grant and is waiting for approval.

County Clerk-County Clerk Amy Buss advised no report.

Emergency Management-Emergency Management Director Jim Klinefelter informed the Board that he assisted at the train derailment in Nora, IL. In total he assisted for about thirty hours. He thanked the Sheriff and Sheriff's Department for assisting in getting equipment delivered to the site.

He reported that he was honored to have attended the 100 Club of Illinois Gala in Chicago, IL and an event for the Illinois Fire Chief's Association in Peoria, IL.

GIS-GIS Director Jerney Hughes advised no report.

Highway-A monthly report was submitted.

County Engineer Sara Renkes highlighted in her report the changes to her budget request: Line Item 016-00-00-5117 for FY26 increase by \$16,000 so sealcoating can continue on Shannon Route from Georgetown Road to Straddle Creek Road. This would bring this line item's total to \$566,303.03. Line Item 018-00-00-5113 decrease FY25 projected amount to \$200,000 and increase FY26 to \$890,000. This is due to having to wait for IDOT to bill the county for the Ideal Road project construction costs.

She reported that the County has been selected to receive grant money to cover the planning costs for the Morrison Route from Argo Fay Route to the County Line. IDOT is having a webinar on the deployment of the grant funds on October 17th, and she will have more information after that meeting. This will help the project become more competitive for construction grants from Federal and State Funds in the future

Health Department- Dawn Holland advised no report.

Probation- Probation Manager Officer Steve Brown advised no report.

Sheriff- Sheriff Ryan Kloepping reported that the County has been able to collect additional revenue from Prisoners Transport Companies.

Sheriff Kloepping stated at this time his department is patrolling the Village of Shannon due to no police force there. It has been discussed of the possibility of the County taking over patrolling full time. He informed the Board the Village is working on all options, and he would come back to the County before he committed to any agreement with the Village.

State's Attorney- State's Attorney Aaron Kaney advised no report.

Transit- PCOM Mary Maszk was not present. Chair Bickelhaupt announced the Carroll County Transit is having a Drive-up Meal Fundraiser from 11 a.m. to 1 p.m. today at the Carroll County Senior Center/Transit office.

Treasurer- Treasurer Lydia Hutchcraft advised no report.

Zoning/Zoning Board of Appeals- Zoning Officer Jaicee Buckner announced that the next Zoning Board of Appeals meeting will be November 3rd. They will be working on ordinance amendments to Chapter 700.

County Administrator- County Administrator Jachnicki reported that he will be attending a CIRMA Meeting on October 23rd in Bloomington.

AFFILIATE REPORTS

Blackhawk Hills Regional Council- No Report.

Business Employment Skills Team/Workforce- No Report.

Community Mental Health- County Board Member Appel reported the Community Mental Health Board will meet on October 14th at 5 p.m.

Emergency Telephone System-No Report.

Health Board-No Report.

Hotel/Motel Board-No Report.

Jo Daviess/Carroll Co. Joint Action Solid Waste Agency- County Board Member Appel reported the recycling event went well, and they had many volunteers.

LRA-Monthly Report.

NWILED-No Report.

Senior Services Board-No Report.

Tri-County Opportunities Council-No Report.

United County Council of Illinois-No Report.

Veterans Assistance Commission-Monthly Report.

Whiteside/Carroll & Jo/Carroll Enterprise Zones-No Report.

COMMITTEE REPORTS

Ad Hoc Inmate Housing Committee- County Board Member Iske advised no report.

Ad Hoc Transit Garage Committee-County Board Member Flikkema advised no report.

Ad Hoc Planning and Development Committee- Chair Bickelhaupt reported the committee had met today at 7:30 a.m. She stated that surveys have been sent out to targeted constituents. A QR code will be available on the County Website and will be published in the local papers for the public to participate in this survey. She encouraged the public to take this very important survey.

Ad Hoc Highway Committee- County Board Member Appel advised no report.

BUSINESS

1. Chair Bickelhaupt presented for Approval of Carroll County Trustee Resolutions. Motion by Jacobs, seconded by Flikkema to approve. Motion carried.
2. Chair Bickelhaupt presented for Approval of Petition for Bridge Aid from Freedom Township Section 25-04121-00 BR Meyers Road in the amount of \$703,000. County Engineer Renkes explained the Bridge Petition. Motion by Iske, seconded by Jacobs to approve the Bridge Petition. Roll call shows Soldat, Appel, Iske, Flikkema, Bickelhaupt, and Jacobs all voting aye. Motion carried.
3. Chair Bickelhaupt presented for Approval of Allocation of County Bridge Aid Funds in the amount of \$72,300. County Engineer Renkes explained the Allocation. Motion by Jacobs, seconded by Iske to approve. Roll call shows Bickelhaupt, Jacobs, Appel, Iske, Flikkema, and Soldat all voting aye. Motion carried.
4. Chair Bickelhaupt presented for Approval of the contract with Ryan Rabb to snowplow and salt Army Depot Road from IL 84 to Main Avenue. County Engineer Renkes explained the annual contract and any contract changes from the last contract. Motion by Jacobs, seconded by Solat to approve the contract. Roll call shows Flikkema, Iske, Jacobs, Soldat, Bickelhaupt, and Appel all voting aye. Motion carried.

5. Chair Bickelhaupt presented for Approval of Special Use Application 2025152 for Auto Salvage Yard. Zoning Officer Buckner explained the Application. Discussion. Motion by Jacobs, seconded by Flikkema to Approve **Not Accepting** the Special Use Application 2025152 for Auto Salvage Yard. Roll call shows Bickelhaupt, Iske, Flikkema, Jacobs, Appel and Soldat. Motion carried.
6. Chair Bickelhaupt presented for Approval of Rezoning Request from R-1 to AG-1 at 231 Lake Carroll Blvd. Zoning Officer Buckner explained the rezoning request. Motion by Iske, second by Soldat to approve. Roll call shows Appel, Jacobs, Soldat, Bickelhaupt, Iske, and Flikkema all voting aye. Motion carried.
7. Chair Bickelhaupt presented for Approval of Internal Rezoning Clean up from R-1 to AG-1 at 25269 Locust Rd. Zoning Officer Buckner explained. Motion by Jacobs, seconded by Flikkema to approve. Roll call shows Jacobs, Bickelhaupt, Flikkema, Appel, Soldat and Iske all voting aye. Motion carried.

8. Budget Presentations

- County Administrator Jachnicki informed the Board that John Bickelhaupt, County Financial, will present the medical insurance policy renewal at the November 6, 2025 County Board meeting. An 8% place holder will be in the budget until Mr. Bickelhaupt addresses the Board.
- Sheriff Kloepping presented budgets for Fund 11(General), Department 01(Courthouse Upkeep), and Department 20, (Sheriff) Fund 31(DUI Enforcement), Fund 37(Public Safety), Fund 43(County Security), Fund 58(Squad Car Acq & Maintenance), Fund 66(Sheriffs fees), Fund 67(Prisoner Commissary), and Fund 68(Sheriff Trust), Fund 73 (K-9), Fund 75(Failure to Appear), Fund 76(Sex Offender Registry)and Fund 82 (Law Enforcement Operations). Sheriff Kloepping explained each fund and how money is collected. All increases or decreases for all Fund requests from the Sheriff were explained in the notes or by Sheriff Kloepping.

He asked the Board to consider hiring two more Patrol officers this fiscal or next fiscal. With the current staff at six patrol officers, that does not give the County more than one patrol officer to patrol the County at a time. He believes it's a safety issue that must be addressed.

- 911 Director Magill presented the budget for Fund 41(911). All increases or decreases in each line item were explained by 911 Director Magill or in the notes.
- County Administrator Jachnicki presented the Budget Reconciliation/Budget Change Proposal. This handout was included in the Board packet. It was consensus of the Board to accept the proposed Budget Reconciliation that gives the external entities the same budget amount as they received last year. The only two exceptions, Veterans Assistance Commission will receive the current statue that requires VAC funding minimum at .02% of EAV. The other exception is the Regional Office of Education because they requested less this upcoming fiscal year.
- County Administrator Jachnicki presented budgets for Fund 34(Liability Insurance) Fund 11(General) Department 37 (Capital Projects) and Fund 85 (Capital Projects Unrestricted). He noted that the CIRMA insurance broker recommended an estimated 7% year over year increase for General Liability Insurance. All increases or decreases in all Fund requests were explained in notes or by County Administrator Jachnicki.
- County Treasurer Hutchcraft explained and showed the County Board how salary information is added and displayed in ClearGov. She presented budget requests for Fund

19(Social Security) and Fund 20(IMRF). She explained the budget requests for several line items in each fund.

9. Chair Bickelhaupt presented for Approval to Display 2025-2026 Budget draft for 30 days. Motion by Jacobs, seconded by Appel. Discussion. Added to the motion, giving permission to County Administrator Jachnicki and Treasurer Hutchcraft to make any corrections to incorrect figures or changes of figures that were discussed at this meeting. Motion by Jacobs, seconded by Iske to approve with this addition to the motion. Roll call shows Appel, Iske, Soldat, Bickelhaupt, Flikkema, and Jacobs all voting aye. Motion carried.

EXECUTIVE SESSION-Chair Bickelhaupt asked for a motion to go into executive session for the purpose of Collective Bargaining under Section (c) (2). Motion by Iske, seconded by Flikkema to approve going into executive session at 12:22 p.m.

Back into Regular Session at 1:54 p.m. No action taken.

CHAIR REPORT- None

APPOINTMENTS- No Appointments.

Motion by Flikkema, seconded by Jacobs to adjourn at 1:54 p.m. Motion carried.

The next board meeting will be on November 6, 2025, at 4:00 p.m. in the small courtroom.

Minutes submitted by Amy R. Buss, County Clerk and Recorder